

FULTON COUNTY HISTORICAL SOCIETY, INC.

37 E 375 N, Rochester, IN 46975-8384 Phone 574-223-4436

Museum and Office open Monday – Saturday 9 to 5

Web page: www.fultoncountyhistory.org E-mail: fchs@rtcol.com

EVENT: TRAIL OF COURAGE LIVING HISTORY FESTIVAL

Saturday, Sept. 19 and Sun. Sept. 20, 2020

Location: Fulton County Historical Society Grounds, 37 E 375 N, Rochester, IN 46975

Contact: Melinda Clinger, Museum Director 574-223-4436

1. What steps have been taken to ensure that overall capacity does not exceed allowable limits?

Where is Trail of Courage is held we have 10 acres that can be used for the event, the other 25 acres is used for parking lot. There is plenty of room for social distancing. There would be no single event that would draw in a crowd to exceed 250 people. The bigger program drawl is the Indian dances which might have maybe 100 people that are spread out around the dance arena.

2. How will social distancing be achieved at this event?

Signage will be place at admissions and throughout the event about social distancing. When encampments are setup we will make sure that plenty of room between participants and if people so inside merchant tents then masks will be required.

There will be markings in the food line that note the recommended 6-foot social distance and also at admissions area. Masks and gloves will be worn by food people and masks at the Admissions area. The public will be required to wear masks when social distancing is not possible. FCHS has purchased some paper masks and will also have cloth masks for sale near the admissions booth for sale if someone does not have one available.

Signs will be posted throughout the event with current guidelines from the state. If necessary, volunteers will suggest that people disburse and spread out. Admissions will have hand sanitizer available, liability waiver and Assumption of Risk for everyone who enters to sign and multiply ink pens so they can be sanitized between usage. Admissions booth will also have pieces of Plexiglas/ heavy plastic on wooden frame installed for additional safety. We will make divided entrance and exit area to also help at the gate area. By roping off lanes to help control the flow of people going in and out of the festival area.

People haulers will be limited seating to help with social distancing as well and handles at the steps will be sanitized as much as possible. Signage will also be place on them telling about masks, social distancing and having to sign above mentioned waivers.

3. How will guests be informed that, if they are sick or part of a vulnerable population, they should stay home?

Participants will receive letters in the mail and also be given current health information and will be asked to sign a waiver when they register before set-up. Public will be informed by newspaper advertising, radio advertising, social media and our website. There will be signage on the trams and various places before they get to the admissions area coming from parking areas stating the guidelines and asking guests to refrain from entering if they have experienced symptoms.

4. How will guests be informed about social distancing, increased handwashing, etc.

Signage will be posted throughout the event with additional markings at the food booths. Additional handwashing/sanitizing stations will be put throughout the event. I have been in contact with Zehner's Porta-pots about additional handwashing units that can be filled throughout the day since we now have water down to the wooded area. Guests will be encouraged to wash and sanitize

frequently. FCHS has purchased additional hand sanitizer to be placed in various places through out the event and each food booth will also have sanitizer available as well. Plans are to assign people to help sanitize the port-a-pots thru out the event on a hourly basis or if needed more often. We have purchased chemical for this from Arrow Services and will be applied with hand sprayer and it dries quickly.

5. What measures will be taken to appropriately screen staff and volunteers for COVID-19?

Volunteers have been informed of health information ahead of time. Thermometers will be available at the main office and admissions area if they would be needed for evaluation if symptoms arise. FCHS normally has EMT's also on the property in case of emergencies.

6. Identify measure to be employed to ensure attendee engage in social distancing.

Ground markings will be used in food vendor line and Admissions line as well as any other potential lines. People listening to music will be asked to social distance and stagger 6 feet apart with family groups remaining together. Some people sit and listen to the programs but most stop for a little while and then move on. Volunteers (participants) from different areas will help to make sure that social distancing is happening or ask that people move on or spread out.

7. Outline steps to be taken to ensure the event space is appropriately cleaned and sanitized, that high touch area have increased cleaning, and that additional handwashing or hand sanitizing is available.

Hand sanitizing bottles will be set up various places – registration, food booth areas, and next to the port-a-pot area. Handwashing stations are being obtained as well. We will have volunteer crews to be constantly cleaning and monitoring port-a-pot & hand washing stations. Trams riders will also sanitize the metal bars where the steps are as well and each tram will have a bottle of hand sanitizer.

Clip board and pens at admissions will be sanitized between uses. We have purchased chemical for this from Arrow Services and will be applied with hand sprayer and it dries quickly.

8. Will face covering be recommended for this event's staff, volunteers, and attendees? If "no", why not?

Yes, Current guidelines will be included on signage posted at entry ways and throughout the event.

Masks will be mandatory for the event for volunteers, vendors and attendees where social distancing is not available or there will be no entry. There will be absolutely no exceptions to this. Food booths will be required to wear masks and gloves (if not next to the hot fires). The signage will include current guidelines set forth by the state stating that masks are also mandatory outdoors if social distance is not possible. People visiting any of the museum buildings at the northern end of the property will be required to wear masks – or there will be no entry.

Social Media Moderator will post ahead of the event regarding mask requirements. Disposable masks have been purchased by FCHS and cloth masks will also be available for sale next the admissions booth if someone does not have one for use to meet state executive orders.

9. Identify the number of event staff or volunteers who will be available and sufficient to monitor and ensure compliance with the approved plan and the other Executive Order directives.

There are myself and 15 FCHS board members as well as 25 plus volunteers. Each individual board member or staff will be empowered to state expectations of volunteers, vendors and attendees and make necessary decisions to keep event within state guidelines.